

Standby Screw Machine Products Co.
Job Description

Form No. F-18-05

Position: CNC Lathes Operator	Classification: Hourly
Reports To: CNC Lathes Leadperson	Employee Evaluation: Annually
Department: CNC Lathes	Department Code: 300

PURPOSE: To operate and maintain the CNC Lathes machines on a daily basis. Ensure that a quality product is produced in the most efficient and cost-effective manner.

PRIMARY JOB DUTIES AND RESPONSIBILITIES:

1. Responsible for the operation of the CNC Lathes machines, which includes stocking and loading the machine, keeping it filled with proper oil levels, cutting fluids or lube and keep the machine free of chip build-up.
2. Follow DCP and blueprint requirements to produce a quality part, which requires making minor tool adjustments, offsets and troubleshooting while meeting the production rates set for each machine.
3. Assist the set-up operator and/or Leadperson in doing set-ups and tool changes and/or repairs. Learn all necessary information needed to advance to the set-up operator level.
4. Check and monitor parts to ensure they remain within the part specifications. Perform all necessary quality checks, Datamyte and SPC paperwork.
5. Do tool grinding and sharpening. Monitor and determine when a tool needs to be ground.
6. Communicate daily with Plant Manager, Leadperson, other operators, inspectors and tow motor drivers to make sure that the operation/job is completed correctly.
7. Keep accurate counts and production records. Ensure that SPC records are kept.
8. Follow all company policies and procedures and keep the work area clean and free of any safety hazards.
9. Perform all other job duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Strong math skills.
2. Mechanically inclined.
3. Should have knowledge of bench and surface grinders, inspection equipment and computer experience.
4. Work independently as needed.

EDUCATION:

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1. High school diploma or GED equivalent.

ESSENTIAL JOB REQUIREMENTS:

1. Experience with gages, mics and other measuring instruments.
2. Able to read blueprints and follow verbal and written instructions.
3. 2-3 years' experience – classroom or on the job.
4. Knowledge of SPC.